



Academic Year 2022/2023

Dear Parent/Carer

At the Victory Academy we are committed to supporting your child's attendance to ensure all children achieve their full academic potential Good attendance supports good learning and outcomes.

Research has evidenced the positive impact that regular attendance has on a child reaching their full academic potential and the benefits this brings to emotional and social well-being. The Academy's expectation for student's attendance is at least **96%**.

For your information, I would like to make you aware of the following:

As from September, the school, in conjunction with Medway Council Attendance Advisory Service to Schools and Academies (AASSA) will be monitoring your child's attendance. In the event of 10 unauthorised sessions recorded, a referral will be made to AASSA.

The 1996 Education Act clearly states, "If any child of compulsory school age, who is a registered pupil at a school, fails to attend regularly, the parents/carers of the child shall be guilty of an offence". The Anti-Social Behaviour Act 2003 also introduced the use of penalty notices as an additional sanction to address the problem of poor school attendance. Failure to ensure your child's regular attendance at school may result in prosecution in the courts or a penalty notice being issued.

In the event of 10 unauthorised sessions recorded, a referral may be made to AASSA. If your child incurs 10 sessions of unauthorised absence in a six-school week period, a penalty notice may be issued resulting in a £60 fine, increasing to £120 if not paid within 21 days. Failure to pay the penalty notice, within 28 days, will result in a court prosecution for your child's irregular school attendance.

We sincerely hope that you will work with us to ensure your child's attendance is good in order that they can be supported to achieve their academic potential and enhance their future prospects.

If you would like to discuss this, further please do not hesitate to contact us.

Yours sincerely

Mrs M Smith  
**Principal**



**Artsmark  
Platinum Award**  
Awarded by Arts  
Council England



ASPIRE, ENDEAVOUR, ACHIEVE

[www.thevictoryacademy.org.uk](http://www.thevictoryacademy.org.uk)

**Principal:** Mrs M Smith BA (Hons) NPQH  
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**Chief Executive Officer:** Mr S Gardner BA (Hons) MSc NPQH NLE

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