



16<sup>th</sup> September 2024

Dear Parents and Carers,

I am writing to you as a valued member of The Victory Academy community to provide a reminder about our powerful educational platform, Class Charts.

Last academic year, we launched Class Charts with the aim of enhancing the way we communicate and collaborate with you to support your child's academic journey. Class Charts is designed to strengthen the connection between the Academy, parents, and students, serving as a central hub for important information and insights into your child's education.

With Class Charts, you will have access to several features that will enable us to work together more effectively to support your child's education and well-being. These include:

- **Positive and Negative Behaviour:** keep track of your child's behaviour at the Academy, with the ability to view both positive and negative incidents.
- **Detentions:** get information about any detentions your child may have received, ensuring that consequences for behaviour are clear and consistent.
- **Attendance and punctuality:** monitor your child's attendance to ensure they are attending classes regularly and staying engaged in their education.
- **Timetable and Class Access:** view your child's class schedule and access information about specific classes they are enrolled in.
- **On-Report Cards:** stay informed about your child's academic performance via digital on-report cards.

We believe that Class Charts will promote communication, accountability, and engagement between the Academy and parents, ultimately leading to a more successful educational experience for your child.

This is a reminder that we encourage all parents to download the Class Charts app via the App Store or Google Play to stay connected and informed about your child's progress. We are excited to embark on this journey of improved collaboration and communication with you, and we appreciate your ongoing support and partnership.

If you still require your unique access code, please contact [office@thevictoryacademy.org.uk](mailto:office@thevictoryacademy.org.uk), and our staff will be happy to assist.

Thank you for being an essential part of The Victory Academy community.

Yours sincerely,

Mr Anderson  
**Assistant Headteacher (Staff Development and Digital Learning)**



**Artsmark  
Platinum Award**  
Awarded by Arts  
Council England



ASPIRE, ENDEAVOUR, ACHIEVE [thevictoryacademy.org.uk](http://thevictoryacademy.org.uk)

**INVESTORS IN PEOPLE**  
We invest in wellbeing

**INVESTORS IN PEOPLE**  
We invest in people Standard

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## Signing up to Class Charts

1. On a web browser, visit <https://www.classcharts.com/parent/login>

Or scan this QR code with your mobile device:



2. Select Parent from the main page and fill in the form provided. Enter your parent code into the Access code field.

**Last academic year you received your personal access code in a separate mail from the academy. If you need this code again, please contact the academy.**

*i. Please note: Your Access Code is not the same as your password. The access code is only needed for the initial sign up. This is provided to you by the academy.*

3. Click on the orange Log in button below the form.

Confirm the pupil's date of birth when prompted. Click on the Date of Birth field and use the date picker to enter the correct date.

Log in

Teacher Parent Student

Enter your email: [?]  
Email address

Confirm your email:  
Retype your email address

I already have an account  
 I don't have an account yet

Parent access code (supplied by school):  
Access code

Your name:  
Your name

Choose password:  
Choose password

What makes a strong password?

Retype chosen password:  
Retype chosen password

By clicking the Log in button, you agree to our [Privacy Policy](#)

Remember me Log in

4. A confirmation message will appear, indicating that the sign-up process is complete. Verify your email address to continue.

Date of birth confirmation

To confirm you are the parent / guardian, please enter your child's date of birth.

Date of Birth  
06/04/2007

OK CANCEL

You have successfully signed up.

Once you have set up your Class Charts parent account, you can add additional children to the same account. To add another child to your account, please follow the steps that are found on page 11-12 of the Parent Class Charts guide.