



September 2026

Dear Parent/Carer

Year 13 UCAS Application Fee and Home Study

UCAS Application Fee

As you are aware, some of our Year 13 students are currently completing their applications for university places for September 2027 via UCAS (University and College Application System). Historically, the Academy has funded the cost of the application. However, due to an increase in the fee and a larger number of students applying to university, it has been agreed that students are to fund this themselves.

The application fee is £34.50 per student and is payable to UCAS. This covers the application to all 5 of their university choices and includes access to their UCAS account and to track once the application is complete.

The full payment must be made before the application can be completed and sent to UCAS.

There are some exceptions to this fee:

- If your young person has been in receipt of free school meals in the last 6 years, please ensure they indicate this on their application. The fee will then be waived.
- If your young person is in receipt of Sixth Form Bursary, we will cover the cost of the fee from the Bursary fund.

If you find you are unable to make this payment in the time allocated, please do contact us and we may be able to consider a different arrangement for you.

Year 13 Home Study

We are pleased to inform you that Year 13 students will be given the opportunity to take Home Study from Monday 21st September 2026. Students will be allowed to leave at 1.25pm (lunchtime) if they wish, to study at home in the afternoon. This applies if they have a timetabled study or a Core PE lesson during Period 6.



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Headteacher: Mr O Owen BSc (Hons) NPQH

Interim Chief Executive Officer: Mr L Miller MBE BSc (Hons) FCCA PGCE

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As I am sure you would expect, there are some expectations the students must have reached to be entitled to Home Study. These are:

- **To have 95% or above attendance for the year to date.**
- **To not have arrived late to school in a rolling week, e.g. If a student is late on Tuesday, they will not be entitled to Home Study until the following Wednesday.**
- **To be up to date in all subjects and have no assignments outstanding.**

In addition, some subjects may ask for students to remain in school for their study. These are usually subjects in which the students need access to specialist equipment to complete coursework, and this will be discussed with your young person. There may be some time, during exam periods, where we decide it would be more beneficial for students to remain in school for their study session. Again, this will be discussed with your young person.

If you would prefer your young person remain in school for their study lessons, we can accommodate this. Please email the Sixth Form Team at sixthform@thevictoryacademy.org.uk to confirm this.

If you have any further questions, please do not hesitate to contact me.

Yours faithfully

Mr B Cass
Head of Sixth Form



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